

**ALL SAINTS CHURCH, HARTFORD
MINUTES OF THE PCC MEETING HELD ON 29TH JUNE 2026
IN THE CHURCH ROOM AT 7.00 PM**

Present: Rev'd Steph Pedlar, Rev'd. Clifford Owen, Elaine Levitt, Sue Craven, Neil Pedlar, Bev McCallum, Susan Tooby, Lesley Grant, Tony Humes, Colin Jones, Mary Adlam, Pam Clark.

A Service of Communion was celebrated by all members of the PCC in the Church.

There were apologies of absence from Mary Hill and Rev'd Geoff Boucher was absent due to illness and prayers were said.

1. The minutes of the PCC Meeting held on 16th March 2026 and 26th May 2026 were approved.

2. Matters Arising

(i) An amendment to 4:2 - **Hartford** Art Group has been added to the Safeguarding list of users of the Church **Room**.

(ii) 4:3 It was agreed after discussion to implement 'Welcome' training for sides-people that will include basic safeguarding training.

(iii) 2:1 Tony Humes to contact Paul Slater regarding the position of Fire Officer.

(iv) The role of First Aider is still outstanding. Another advertisement to be placed in the pew sheet.

3. Correspondence

No correspondence received.

4. Safeguarding

(i) The Summary Action Plan had been circulated to the PCC. There are four items outstanding and these will be reviewed at the next meeting. The Social Media policy will also be reviewed to include any additions.

(ii) The Data Processing Agreement uCheck and the Disclosure and Barring Service document and Patrick Hawkins' Summary Action Plan had been previously circulated to the PCC. The documents were discussed and it was agreed to sign the contract – Proposer: Pam Clark, Seconder: Sue Craven.

(iii) A thank you to Patrick Hawkins for his assistance and input.

5. Church Warden's Report

The report had been previously circulated to the PCC.

- (i) A letter to be drafted and sent to HDC thanking them for the excellent repair to the gate post and wall.
- (ii) Stanair to be contacted again by the end of the week for the repair to kitchen shutter.
- (iii) The grass has not been cut in the rear graveyard – to be followed up.

6. Visitation Report

The report had been previously circulated to the PCC and was deemed overall to be good. Outstanding issues to be addressed were highlighted in blue font and were discussed.

- (i) In view of Colin Jones stepping down from the role of Parish Safeguarding Officer later in the year, an advertisement will be placed in the pew sheet.
- (ii) 'What Three Words' to be investigated and displayed on the noticeboard.

A thank you to Sue Craven and Elaine Levitt for their work.

7. Treasurer's Report

The report had been previously circulated to the PCC.

A healthy financial position overall was reported and there were no further questions.

8. Diocesan Report

The notes from the Diocesan Synod 18.06.26 were distributed at the meeting and Elaine Levitt gave a summary of the salient points.

9. Eucharist for Ordinary Time

The booklet has been produced but the service will be put on hold until Geoff Boucher's return to work.

10. Any Other Business

There being no other business the meeting ended at 8.35 pm with the PCC sharing the Grace.

The date of the next PCC Committee Meeting is Monday 10th August 2026.